

## WEEKLY CHAPTER HOUSE INSPECTION

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### HALLWAYS & STAIRWELLS

#### Lights and Electrical

Test/Assess Light Switches

Assess Pull Station

Assess Smoke Detector

Assess Exit Signs

Note:

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#### Doorways

Asses Door Condition

Assess Door Knob

Assess Door Stop

Assess Hinges

Note:

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#### Walls, Ceilings and Floors

Assess Sprinkler Covers

Assess Access Panels

Assess Base Board

Assess Wall Paper

Assess Floor Covering

Assess Drywall

Assess Paint

Note:

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### CHAPTER AND STUDY ROOM

#### Lights and Electrical

Test/Assess Light Switches

Assess Light Fixtures

Assess Fireplace

Assess Smoke Detector

Assess Exit Signs

Note:

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#### Walls, Ceilings and Floors

Assess Sprinkler Covers

Assess Access Panels

Assess Base Board

Assess Wall Paper

Assess Floor Covering

Assess Drywall

Assess Paint

Note:

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Doorways

Assess Door Condition

Assess Door Knob

Assess Door Stop

Assess Hinges

Note:

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Windows and Radiator Units

Assess Glass

Test Latch

Assess Sill

Assess Screen

Assess Radiator Unit

Note:

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**DINING & BASEMENT LOUNGE**

Lights and Electrical

Test/Assess Light Switches

Assess Light Fixtures

Assess Smoke Detector

Assess Exit Signs

Note:

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Walls, Ceilings and Floors

Assess Sprinkler Covers

Assess Access Panels

Assess Base Board

Assess Drop Ceiling

Assess Wall Paper

Assess Floor Covering

Assess Drywall

Assess Paint

Note:

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Doorways

Asses Door Condition

Assess Door Knob

Assess Door Stop

Assess Hinges

Note:

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Windows and Radiator Units

Assess Glass

Test Latch

Assess Sill

Assess Screen  
Assess Radiator Unit  
Note:

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## **EXTERIOR HOUSE**

Around the House  
Assess Railings  
Assess Windows  
Assess Walkways  
Assess AC Window Units  
Assess Emergency Phone  
Note:

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## **OUTSTANDING WORK ORDERS**

Follow up on Work Orders