Department of Fraternity and Sorority Life Chapter Expectations Policy
CHAPTER EXPECTATIONS POLICY

The Chapter Expectations Policy outlines the minimum standards of recognition for University of Maryland fraternity/sorority chapters. The goal of this policy is to support recognized chapters as they live out their fraternity/sorority principles, values, code of conduct and creed; a chapter that follows these expectations will be recognized, in good standing on all levels, and eligible to apply for awards.

Each recognized chapter at UMD is part of a diverse and vibrant fraternity and sorority community of local, national and international chapters. Many of our chapters hold membership with The National Asian Pacific Islander Desi American Panhellenic Association (NAPA), The National Association of Latino Fraternal Organizations (NALFO), The National Multicultural Greek Council (NMGC), The North American Interfraternity Conference (NIC), The National Panhellenic Conference (NPC), or The National Pan-Hellenic Council (NPHC). A central goal of this reimagined policy is to increase equity and inclusion, and foster appreciation for the diverse expressions of fraternity and sorority at UMD.

Our Guiding Philosophy for the recognized chapters in our community is based on the following six tenets:

- Values Congruence
- Individual Responsibility
- Peer Accountability
- Interconnectedness
- You have a choice/decision
- Have fun doing it

Chapter Expectations is an opportunity for chapters to enact these six tenets while building a better community for all. There are two Chapter Expectations categories: Administrative and Wellness Education. The Administrative expectations help chapters maintain consistent and effective communication with all stakeholders, and effectively manage chapter operations. The Wellness Education requirements help chapters effectively respond to campus and national issues, prioritize student health and safety, increase community civility and receive structured support and guidance. These expectations are strategically designed to be equitable and achievable for chapters of all sizes, without arbitrary numbers or deadlines, or excessive and redundant forms.

We believe that fraternities and sororities have the potential to be the most transformative part of the college experience, and our mission is to do everything we can to make that happen.
CHAPTER EXPECTATIONS OVERVIEW

Administrative Requirements:

a. Student Organization Resource Center (SORC) Registration
b. Department of Fraternity and Sorority Life (DFSL) Registration
   1. Contact Information (Name, Email Address, Phone Number)
      - Alumni Advisor
      - Chapter President
      - Vice President
      - New member educator
      - Diversity and Inclusion Chair
      - Chapter Expectations Chair
      - Academic Chair
      - Sexual Assault Prevention Chair
      - Risk Management Chair
   2. Insurance Policy

   c. Semesterly Membership Rosters (including active and new members)
   d. Annual Report

Chapters with a residential facility must also complete the following:

a. Residential Facility Registration
b. Contact Information (Name, Email Address, Phone Number)
   1. Resident Director or House Director
   2. House Corporation

   c. Signed lease agreements for President and House Manager
   d. Spreadsheet with contact information (Name, Email Address, Phone number, UID, Room Number) for live-in members

Wellness Education Requirements:

a. Chapter Wellness
   1. Monthly meeting with Chapter Coach
   2. Annual Meeting with Chapter Coach and Alumni Advisor
   3. Fraternity and Sorority Leadership Summit attendance
   4. New Member 101 (if applicable)
   5. Council Officer Trainings
      - New Member Educator Workshop
      - Sexual Assault Prevention Chapter Liaison Training
      - Diversity & Inclusion Chair Training
      - Risk Management Chair training

b. Community Wellness Programming
   1. Alcohol and Other Drugs (AOD)
   2. Hazing Prevention
   3. Diversity & Inclusion (D&I)
   4. Sexual Assault/Violence Prevention & Awareness
   5. Mental Health and Wellness
   6. Community Service
ADMINISTRATIVE REQUIREMENTS

Chapters are expected to satisfy all requirements to meet the minimum standards
Successful administration of a fraternity or sorority is crucial for member development and community impact. Additionally, effective communication and record keeping provides DFSL staff with an accurate understanding of chapter progress. The goal of administrative requirements is to maintain clarity, consistency and transparency for all stakeholders.

Student Organization Resource Center (SORC) Registration
Registration and renewal for new and returning student organizations are done through TerpLink. This document includes checklists of what you need to do to complete the registration process.

DFSL Registration
DFSL Registration is also completed through TerpLink. Please submit your insurance policy as a .pdf file, and your chapter roster as an excel file.

Semesterly Membership Rosters
Membership rosters are collected at the beginning and end of each semester. Please upload your roster as an excel sheet to the appropriate TerpLink form.

Annual Report
The annual report is submitted through TerpLink, and allows chapters to give an overview of their progress throughout the academic year.

Residential Facility Registration
Residential Facility registration is completed through TerpLink. Both the chapter President and the House Manager are required to live in the residential facility. As proof, signed lease agreements for both officers must be submitted. Please submit signed lease agreements as pdf files, and contact information as excel files.

WELLNESS EDUCATION REQUIREMENTS

Chapters are expected to satisfy all requirements to meet the minimum standards
The development of individual members is a primary goal of fraternities and sororities. Providing opportunities for members to reach their academic goals, experience new opportunities, build community, and realize their individual potential are important initiatives for chapters. The goal of community wellness programming is twofold: first, to enhance the experience of the members in each chapter; and second, to improve the relationships between fraternities and sororities and the campus and local communities.

CHAPTER WELLNESS REQUIREMENTS (Chapters must fulfill all five requirements)
Actively participating in meetings, programs, and events on campus is a significant part of developing a supportive community. The chapter wellness requirements provide chapter leaders with training and support that will help them manage daily chapter operations. Attendance at the following is mandatory:

Monthly Meeting With Chapter Coach
Chapter Presidents must meet monthly with their Chapter Coach. These meetings will provide the President with personal support as well as support planning programs, addressing member concerns and risk management issues, and communicating with other stakeholders.

Annual Meeting With Chapter Coach And Alumni Advisor
Each chapter must complete an Annual Meeting with their Chapter Coach during the semester that their chapter transitions leadership positions. This meeting should include the alumni advisor, and 50% of the chapter executive board
Fraternity and Sorority Leadership Summit Attendance
Each year in the fall or spring, DFSL hosts the Fraternity and Sorority Leadership Summit (FSLS). At this day-long conference, students will build community, strengthen their leadership skills, and work on community-wide issues.

Fall & Spring New Member 101 Sessions
Each semester, DFSL hosts a number of New Member 101 sessions for chapters educating and initiating new members. The entire new member class or intake class must attend the session prior to the first day of new member education.

Council Officer Trainings

New Member Educator Workshop
Fraternities and sororities often struggle to identify appropriate activities for new members and interests to participate in as part of the new member program. Therefore, in order to be approved to conduct new member education, each chapter must send their New Member Educator / Intake Coordinator to this workshop if the chapter plans to conduct new member education in a given semester.

Sexual Assault Prevention Chair Training
Each chapter is required to send one person each year to a chapter liaison training for sexual assault prevention. This training will teach participants about sexual assault prevention, as well as resources on campus.

Diversity & Inclusion Chair Training
Each chapter must send at least one person each year to attend diversity and inclusion chair training. This training will provide ideas and resources for educating about diversity and inclusion in the chapter and beyond.

Risk Management Chair Training
Each chapter is required to send at least one person each year to attend risk management chair training. This training will focus on risk management for the chair’s respective organization and the DFSL community as a whole.

COMMUNITY WELLNESS REQUIREMENTS: (chapters must fulfill all six requirements)
Ideally, chapters will host or collaborate on programs. In general, collaboration means helping to plan and implement a program; financial contributions alone will not satisfy this requirement. Chapters may also attend programs and events that are hosted by outside groups to fulfill these requirements. For the six (6) mandatory programming categories, at least 75% of the chapter membership must attend a single program or a minimum total of 75% of the members must participate in multiple programs over the course of the year.

Program Evaluation forms should be completed and submitted via TerpLink for each program, and will be evaluated by staff members in the department.

Chapters are encouraged to host or attend programs that will simultaneously fulfill Chapter Expectations requirements and inter/national organization requirements. Please review the Chapter Expectations resource guide to view learning outcomes for each of the community wellness programming categories.

Alcohol And Other Drug (AOD) Education Program
Misuse and abuse of alcohol and other drugs (AOD) is a constant challenge for college students. This program should help educate members about the effects and negative consequences related to AOD.
Hazing Prevention Program
The new member education or intake process sets the foundation for the fraternity or sorority experience. This program should help ensure a positive and safe new member process that excludes hazing practices.

Diversity & Inclusion (D&I) Program
This program should enhance the chapter's knowledge, awareness, or skills and stretch members to consider different perspectives and experiences around areas such as race, religion, ability, sexual orientation, etc.

Sexual Assault / Violence Prevention & Awareness Program
Sexual assault and relationship violence are significant problems in the world, and specifically on college campuses. This program should help chapters demonstrate a commitment to eradicating these issues.

Mental Health And Wellness
Mental health is crucial to student success and overall well-being. Through this program, students will be able to highlight key focuses for their chapter around mental health and learn how to respond to chapter members in need while reducing social stigma of mental illness.

Community Service
Chapters are expected to create opportunities for each of their members to engage in at least five (5) hours of service each year. Community service is defined here as direct, hands on service as opposed to philanthropy/fundraising, which is not considered a fulfillment of this expectation.

RECOGNITION STATUS
Chapters are expected to satisfy all requirements as outlined in this policy. Failure to do so may result in a change in recognition status. At the conclusion of each academic year, the Recognition Review Board will holistically assess each chapter’s progress and performance. Each chapter will receive a Recognition Letter prior to the start of the academic year that outlines their status as Recognized or Probationary Recognition. Chapters who do not satisfy requirements will be placed on a probationary status which will include an individualized chapter support program and may include social restrictions.

For more information, please refer to the Policy on Recognition of Sororities and Fraternities.

PERIODIC REVIEW:
This Policy will be evaluated on a periodic basis.

*updated September, 2020