

UNIVERSITY OF MARYLAND
FRATERNITY/SORORITY RECOGNITION CHECKLIST
2019-2020

RECOGNITION	DUE	SUBMITTED	APPROVED
Membership in IFC/MGC/NPHC/PHA	At all times		
Good standing with (Inter)national organization	At all times		
Registered student organization with University	At all times		
Proof of at least 8 members (roster)	May 12, 2020		
Current \$1 million insurance policy	May 12, 2020		
Compliance with University/DFSL policies	At all times		
CHAPTER EXPECTATIONS - Paperwork			
Chapter Advisor Information ¹	Sept. 1/Feb. 1		
Officer Contact Information	Sept. 1/Feb. 1		
Mid-Year Report	Dec. 9, 2019		
Annual Report	May 12, 2020		
Membership Roster	At various times		
House Director Information (if applicable) ¹	Sept. 1/Feb. 1		
House Corporation Information (if applicable) ¹	Sept. 1/Feb. 1		
Chapter President lives in facility	At all times		
House Manager lives in facility	At all times		
CHAPTER EXPECTATIONS - Programming			
<i>Alcohol/Drug Education²</i>	May 12, 2020		
<i>Hazing Prevention²</i>	May 12, 2020		
<i>Diversity and Inclusion</i>	May 12, 2020		
<i>Sexual Assault/Violence Prevention²</i>	May 12, 2020		
Academic	May 12, 2020		
Alumni	May 12, 2020		
Community Service (5 hours/member)	May 12, 2020		
Faculty/Staff Outreach	May 12, 2020		
Health and Wellness	May 12, 2020		
Non-Greek Collaboration	May 12, 2020		
Parent/Family	May 12, 2020		
Personal Development	May 12, 2020		
Values Clarification	May 12, 2020		

CHAPTER EXPECTATIONS - Attendance			
Annual Meeting	By October 1 st (MGC/NPHC) By March 1 st (PHA/IFC)		
Fall Maryland Greek Leadership Conference	August 23 rd , 2019		
Spring Greek Leaders' Retreat	January 24 th , 2020		
New Members at New Member Convocation	Fall and Spring		
New Member Educator Workshop (each semester as applicable) ⁴	Fall and Spring		
Sexual Assault Prevention Liaison Training	August 23 rd , 2019 / January 24 th , 2019		
Diversity & Inclusion Officer Training	August 23 rd , 2019 / January 24 th , 2019		

¹ Contact information should be submitted through the "Chapter Contact Information Update" form on your chapter's TerpLink page.

² These four programs are required with 75% attendance in order to meet expectations.

³ All program evaluation forms must be submitted by May 12, 2020.

⁴ Chapters must complete the program to be eligible to take new members for the following semester.