## WEEKLY CHAPTER HOUSE INSPECTION

### HALLWAYS & STAIRWELLS

**Lights and Electrical**
- Test/Assess Light Switches
- Assess Pull Station
- Assess Smoke Detector
- Assess Exit Signs

**Doorways**
- Assess Door Condition
- Assess Door Knob
- Assess Door Stop
- Assess Hinges

**Walls, Ceilings and Floors**
- Assess Sprinkler Covers
- Assess Access Panels
- Assess Base Board
- Assess Wall Paper
- Assess Floor Covering
- Assess Drywall
- Assess Paint

### CHAPTER AND STUDY ROOM

**Lights and Electrical**
- Test/Assess Light Switches
- Assess Light Fixtures
- Assess Fireplace
- Assess Smoke Detector
- Assess Exit Signs

**Walls, Ceilings and Floors**
- Assess Sprinkler Covers
- Assess Access Panels
- Assess Base Board
- Assess Wall Paper
- Assess Floor Covering
- Assess Drywall
- Assess Paint
Doorways
Assess Door Condition
Assess Door Knob
Assess Door Stop
Assess Hinges

Windows and Radiator Units
Assess Glass
Test Latch
Assess Sill
Assess Screen
Assess Radiator Unit

DINING & BASEMENT LOUNGE
Lights and Electrical
Test/Assess Light Switches
Assess Light Fixtures
Assess Smoke Detector
Assess Exit Signs

Walls, Ceilings and Floors
Assess Sprinkler Covers
Assess Access Panels
Assess Base Board
Assess Drop Ceiling
Assess Wall Paper
Assess Floor Covering
Assess Drywall
Assess Paint

Doorways
Assess Door Condition
Assess Door Knob
Assess Door Stop
Assess Hinges

Windows and Radiator Units
Assess Glass
Test Latch
Assess Sill
Assess Screen
Assess Radiator Unit

Note:

EXTERIOR HOUSE

Around the House
Assess Railings
Assess Windows
Assess Walkways
Assess AC Window Units
Assess Emergency Phone

Note:

OUTSTANDING WORK ORDERS

Follow up on Work Orders