

UNIVERSITY OF MARYLAND
FRATERNITY/SORORITY RECOGNITION CHECKLIST
2018-2019

RECOGNITION	DUE	SUBMITTED	APPROVED
Membership in IFC/MGC/NPHC/PHA	At all times		
Good standing with (Inter)national organization	At all times		
Registered student organization with University	At all times		
Proof of at least 8 members (roster)	May 14, 2019		
Current \$1 million insurance policy	May 14, 2019		
Compliance with University/DFSL policies	At all times		
CHAPTER EXPECTATIONS - Paperwork			
Chapter Advisor Information ¹	Sept. 1/Feb. 1		
Officer Contact Information ¹	Sept. 1/Feb. 1		
Mid-Year Report	Dec. 10, 2018		
Annual Report	May 14, 2019		
Member & New Member Rosters	At various times		
House Director Information (if applicable) ¹	Sept. 1/Feb. 1		
House Corporation Information (if applicable) ¹	Sept. 1/Feb. 1		
Chapter President lives in facility	At all times		
House Manager lives in facility	At all times		
CHAPTER EXPECTATIONS - Programming			
<i>Alcohol/Drug Education</i> ²	Upon Completion ³		
<i>Hazing Prevention</i> ²	Upon Completion ³		
<i>Multicultural Competency</i> ²	Upon Completion ³		
<i>Sexual Assault/Violence Prevention</i> ²	Upon Completion ³		
Academic	Upon Completion ³		
Alumni	Upon Completion ³		
Community Service (5 hours/member)	Upon Completion ³		
Faculty/Staff Outreach	Upon Completion ³		
Health and Wellness	Upon Completion ³		
Non-Greek	Upon Completion ³		
Parent/Family	Upon Completion ³		
Personal Development	Upon Completion ³		
Values Clarification	Upon Completion ³		

CHAPTER EXPECTATIONS - Attendance			
Annual Meeting	By October 1 st (MGC/NPHC) By March 1 st (PHA/IFC)		
Fall Maryland Greek Leadership Conference	August 24 th , 2018		
Spring Greek Leaders' Retreat	January 25, 2019		
New Members at F/S New Member Convocation	TBD		
New Member Educators Workshop (each semester as applicable) ⁴	online		
Sexual Assault Prevention Liaison Training	TBD		
Diversity & Inclusion Officer Training	TBD		

¹ Contact information should be submitted through the "DFSL Officer Contact Information" form on your chapter's OrgSync page.

² These four programs are required in order to meet expectations.

³ All program evaluation forms must be submitted by May 14, 2019.

⁴ Chapters must complete the program to be eligible to take new members for the following semester.